

Dear Doctor;

We are submitting our child _____ to the HUGS and HOPE Foundation for Sick Children, a non-profit charity that provides gifts and cheery mail for seriously ill, handicapped, and injured kids (www.hugsandhope.org).

The foundation supports children with chronic or life-threatening conditions by featuring them on their web site, which allows site visitors to mail cards and gifts to cheer them. The charity also provides birthday parties, Christmas gifts, and balloon bouquets for the children when they are hospitalized.

In order to qualify our child to be part of the HUGS and HOPE web site, we need a letter written and signed by the doctor, verifying that the child has a serious condition.

Your letter must be on letter head and must include your phone number, my child's name, date of birth, and main diagnosis, as well as secondary diagnoses (if any). Please write this information in layman's terms so the organization's administrative staff understands the nature of the illness or injuries.

Also, please indicate in your letter:

- 1) whether the condition for which you are treating this child is considered life threatening or chronic,
- 2) whether the condition under control currently with medication, and
- 3) whether surgeries are anticipated to treat the condition.

Your original letter (not a copy) should be mailed as soon as possible to the following address:

**Ms. Peg Janssen
Hugs and Hope Foundation
3071 S. Rifle Road
Rhineland, WI 54501**